

# Garfield Heights City Schools LPDC

*\*WELCOME TO AN EXCITING NEW SCHOOL YEAR OF PROFESSIONAL DEVELOPMENT!*

**Minutes of LPDC Meeting:**

**September 3, 2019**

**Present:** **Kim Barber:** High School Representative, **\*Rob Keshock:** William Foster Representative, **Nora Lopez:** Elmwood Representative, **Leah Keefe:** Middle School Representative, **Julie Frederick:** Maple Leaf Representative, **Sean Patton:** Central Office Representative, **Jill Frimel,** Administrative Designate, **Bryan Petsche,** Administrative Designate

*\*Chairperson*

**Not Present:** **Ashlee Ward,** Administrative Designate

## IPDPs (Individual Professional Development Plans) Presented and Approved:

**Elmwood:** none  
**William Foster:** **S. Mercsak**  
**Maple Leaf:** none  
**Middle School/L. Ctr:** **M. Unger**  
**High School:** none  
**Administration:** none

## IPDPs Presented and NOT Approved:

none

## Verifications Presented and Approved:

**Elmwood:** **T. Cohn** (3 sem hrs: The North Coast College-- EMotional Intelligence 5/7/19); **J. Bourdrez** (3 sem hrs: The North Coast College-- EMotional Intelligence 5/7/19) **D. Arnold** (3 sem hrs: The North Coast College-- EMotional Intelligence 5/19) **and** (40 contact hrs: LETRS Training 2018-2019 12/18)

**William Foster:** **R. Daddario** (78 contact hrs: EOA -- 2018-2019 PD Binder Project and 3 CEUs: EOA -- Teaching Cognitive Assessment 02/16); **H. Lopez** (3 sem. hrs: The North Coast College -- Emotional Intelligence 5/28/19)

**Maple Leaf:** **M. Herman** (3 sem hrs: North Coast College-- Emotional Intelligence); **J. Shaw** (3 sem hrs: North Coast College--Emotional Intelligence 5/28/19); **A. Varga** (15 contact hrs: Ohio Psychologists Association--Brief-Solution Oriented Counseling; School and Student Safety 10/3/17) **and** (16.5 contact hrs:



ODE State Support Team--IEP/ETR Best Practices 9/4/18) **and** (5 contact hrs: Cleveland Association of School Psychologists--Trauma Informed Care 9/19) **and** (8 contact hrs: edWebinars on social-emotional learning, trauma, PBIS & behavior 9/19)

**Middle School/L. Ctr:** **L. Mastroianni** (3 sem. hrs: The North Coast College -- Emotional Intelligence 5/19); **B. Reid** (2 sem. Hrs: Dominican University-- EDUO 9131 Teaching with Chromebooks 5/19 **and** 3 sem. Hrs: The University of LaVerne-- EDUC 718E Unlocking the Mysteries of Code 5/19)); **C. Wooley** (3 sem. Hrs: American College of Education-- EL5053 Community Engagement, Outreach, and Collaboration 10/17 **and** 3 sem. Hrs: American College of Education-- EL5123 Diverse Learners 10/17)

**High School:** **B. Swope** (6 sem hrs: Domicican University of California--EDUX9965:Teacher Empowered Learning 5/19); **A. Winfield** (3 sem hrs: The North Coast College--SS221 Emotional Intelligence 5/19); **K. Barber** (3 sem hrs: The North Coast College--SS221 Emotional Intelligence 5/19); **E. Mayausky** (3 sem hrs: The North Coast College--SS221 Emotional Intelligence 5/19 **and** 3 sem hrs: Loyola Marymount University--PSYX 9017 Addressing Student Anxiety 5/18); **K. Hagan-Iezzi** (3 sem hrs: The North Coast College--SS221 Emotional Intelligence 5/19 **and** 33 contact hours:EOA--Educational Testing Services Reader for A.P. Govt and Politics Test 5/19)

**Administration:** none

#### **Activity Proposals Presented and Approved:**

**Elmwood:** **A. Klamer** (2 sem hrs: Humboldt University--Dealing with Difficult Parents)

**William Foster:** **R. Daddario** (180 contact hrs: EOA -- 2019-2020 Preschool Psychologist Project Binder); **K. Tekancic** (60 contact hrs: EOA -- 2019-2020 Project Binder)

**Maple Leaf:** **A. Jennings** (6 sem hrs: Dominican University of California--Neurodiversity in the Classroom EDUO 9406, 9407, 9408, 9409, 9410, 9411); **A. Varga** (5 contact hrs: Cleveland Association of School Psychologists--Trauma Informed Care) **and** (8 contact hrs: edWebinars on social-emotional learning, trauma, PBIS & behavior)

**Middle School/L. Ctr:** **S. Bergmann** (180 contact hrs: EOA--2019-2020 School Psychologist Binder); **N. Ramos** (37 contact hrs: EOA-- TBT 2019-2020)

**High School:** none

**Administration:** none

**District-Wide:** **E. Kosta** (PD applicant) [**WF, ELM, ML and MS** (50 contact hrs: EOA -- Early Literacy Ohio initiative in training on LETRS- Units 1&2 -- Participants will complete the training program and submit a Certificate of Credit along with proof of completion); **WF, ELM, ML and MS** (50 contact hrs: EOA -- Early Literacy Ohio initiative in training on LETRS- Units 3 and 4 -- Participants will complete the training program and submit a Certificate of Credit along with proof of completion)]



**Activity Proposals Presented and NOT Approved:**

n/a

**License Renewals Processed:**

Elmwood: none  
William Foster: none  
Maple Leaf: none  
Middle School/L. Ctr: none  
High School: none  
Administration: none

**Notifications of Application for Advanced License:**

Elmwood: none  
William Foster: none  
Maple Leaf: none  
Middle School/L. Ctr: none  
High School: none

**Verification Forms for Educator Leaving / Entering District:**

Entering: Sherri Mercsak (WF) (IPDP and 285.2 contact hrs -- Cleveland Metropolitan School District)

Leaving: Heather Maag (WF) (IPDP and 8 semester hours)

**Notes:**

1. **Welcome to our new 2019-2020 GHCS LPDC Team Members: Sean Patton and Bryan Petsche!**
2. **Application hold time -- ODE limits hold times for applications to 60 days. Applicants who fail to submit required eligibility documentation within 60 days will receive a message stating the Department is declining their applications. Applicants are charged a non refundable \$25 processing fee for each application declined by the Department. PLEASE NOTE that when an e-signer declines or does not sign an application for any reason, the candidate is not charged a processing fee. Applicants may resubmit their applications with the required information.**
3. **Advanced License Renewal Policy: If you are NOT renewing your Senior or Lead Advanced license, then you will need to renew your past/expired Professional**



***license. Those of you who choose to renew the Senior or Lead Advanced licenses will have to complete the Master Teacher program, again, and then provide documentation of completion to ODE at the time of the renewal. ODE will NOT process your license without it. If you attempt to renew the advanced license without completing the Master Teacher program, there will be a FEE charged for incorrect license application processed. Please share your license renewal information with your LPDC representative accordingly.***

- 4. ODE Policy: As of February 28, 2015, license applicants will be able to upload official documentation in the form of college transcripts to their license renewal application instead of mailing paper documents.***
- 5. The process for ALL license renewal applications at ODE is now digital. You can access your license renewal applications by signing into your SAFE account at ODE. Also, ODE will NOT be mailing paper licenses to the applicant. Licenses are available for download once the renewal process is complete.***
- 6. All forms, IPDPS, Activity proposals, etc. to be approved by the LPDC at a monthly LPDC meeting MUST be submitted in PD Express or to your LPDC Representative the day BEFORE the scheduled monthly meeting.***
- 7. You must have an approved IPDP on file in order to have any professional development approved by the LPDC.***
- 8. If you have any IPDP / Activity Proposal / Verifications addressed in any LPDC meeting minutes, please print out the minutes for your own professional file. You will need to supply the proof of professional development at license renewal time. All verifications must include proof of an ORIGINAL college transcript. Transcripts will not be returned to staff due to archiving for ODE auditing.***
- 9. ALL staff members please read the Monthly LPDC minutes after each meeting to make sure proposed IPDPs, Activity Proposals, Verifications and other business has been addressed /approved.***
- 10. The LPDC would like to encourage all staff members to monitor the accuracy of your credentials. This can be done by accessing the ODE Website and viewing your information.***



- 11. We are required by law to report identification attached to all decisions. For any IPDPs, Activity Proposals or Verifications which are denied, state ID numbers will be provided. See your representative as to why the decision was made. If you choose to appeal a decision, please submit an appeal form found at the LPDC website.**
- 12. All LPDC forms, helpful information and PD Express can be found at the GHCS district Website under the LPDC location. Check us out.**

